

## ELECTION OF RWS ASSOCIATE MEMBERS APPLICATION GUIDELINES 2023

Dear Applicant,

Thank you for expressing an interest in joining the Royal Watercolour Society as an Associate Member. Founded in 1804, the RWS is the oldest watercolour society in the world and is bestowed with Royal patronage from Her Majesty the Queen. The Society is based at Bankside Gallery in London, with an additional premises near Trafalgar Square currently in the soft opening phase.

If elected, you will enjoy full Membership benefits, including two major group exhibitions and two joint exhibitions with the Royal Society of Painter-Printmakers at Bankside Gallery each year, as well as other opportunities to exhibit and sell your work through Bankside Gallery, our new RWS Gallery at Whitcomb Street, and other venues. Your work will be publicised through the Society's website, and there are opportunities to run courses, have your work used for publicity, and to become involved in Society activities.

After submission of your online application, a shortlist of applicants will be pre-selected and invited to deliver three framed, glazed paintings and a portfolio of supporting work to be judged by RWS Members. If elected, you will become an Associate Member of the RWS. Full Membership is achieved by Election at an RWS Annual General Meeting, if there is a vacancy.

This application pack contains all the information you need to know on how to apply and details regarding the election procedure. Please read through it carefully.

Good luck and we look forward to receiving your application.  
Best Wishes,



**Jill Lemman PRWS**  
President of the Royal Watercolour Society

## Election of RWS Associate Members 2023

### Application Guidelines

#### Before you apply

Being elected as a member of the RWS is a long term commitment which should not be entered into lightly. Before you apply please be aware of and understand the following:

- Annual subscription fees currently stand at £325 per annum which must be paid in January each year. If you do not pay your subscription fee, your membership risks being revoked.
- RWS artists are given the opportunity to exhibit up to 4 framed works in 4 exhibitions per year, as well as having 6 mounted works in the Bankside Gallery browsers at any one time. There will also be opportunities to exhibit further works in other venues. Artists should aim to participate in all of these exhibitions. If a newly elected artist does not exhibit in at least 2 exhibitions per year, their membership is at risk of being revoked.
- Above all the RWS is an artist cooperative and we rely on the help and input from our membership to move forward. You will be expected to participate / provide assistance with things such as council activities, education, stewarding, demonstrations, marketing, etc, as well as regularly attending AGMs, RWS Private Views and social events.

#### Eligibility

Professional artists working in water-based media (including watercolour, pen & ink, gouache and acrylic – or a combination) may apply for Associate Membership of the RWS, providing they do not belong to another London watercolour society. Members are required to submit work for sale to the Society's exhibitions on a regular basis and pay annual submission fees of £325.

Although not essential, it is highly recommended that artists considering applying for membership have previously exhibited in the RWS Open (formerly known as the RWS Contemporary Watercolour Competition). Submissions are closed for 2023 but will reopen for 2024 in Autumn this year. More details can be found here <https://www.royalwatercoloursociety.co.uk/competition>

#### How to Apply

1. Fill out the online application form, upload a minimum of 3 images (which should provide an overall example of your work), and pay the £40 fee by **Friday 2nd June, 11.59pm** <http://www.royalwatercoloursociety.co.uk/election/entry/>
2. Wait to hear via email whether you have been shortlisted. Applicants will be notified of the shortlist by **6pm on Monday 12th June**. Please check your spam folder if you have not received an email notification at the end of the day on this date.
3. If you have been shortlisted, prepare 3 framed and glazed paintings and a portfolio and deliver to the RWS Gallery at Whitcomb Street, address below (not Bankside Gallery) on **Friday 7<sup>th</sup> July, 10am – 5pm**.
4. If you have not been shortlisted then your application has been unsuccessful on this occasion.

RWS Gallery at Whitcomb Street  
3-5 Whitcomb Street  
London  
WC2H 7HA

#### Shortlisted Applicants

##### Framed Paintings

- All work must be on paper (or a paper-based support) and must have been painted within the last four years from the date of your submission.
- Your paintings must be professionally framed and glazed, and must not exceed 1.5m x 1.5m.
- Please ensure each painting is clearly labelled on the back with your name, title of the work, and medium.
- If you are elected, the RWS will choose one of your paintings (either framed or from the portfolio) for the RWS Diploma Collection. The remaining framed paintings and portfolio should be collected after the election on **Friday 14<sup>th</sup> July, 10am – 5pm**.

## Portfolio

This can include a maximum of 12 finished and mounted works as well other evidence of background work; bound or collated studies, drawings or sketchbooks to support your application.

Portfolios must be clearly labelled with your name on the outside, and each item should have your name written on it in pencil.

**Please do not include any additional written information such as a CV or artist statement, all the information that the Members need is in the online application form that you will have already filled out.**

## Delivering Your Work

**Deliver your framed paintings and portfolio to RWS Gallery at Whitcomb Street on Friday 7<sup>th</sup> July, 10am – 5pm.** On arrival at the Gallery you will be asked to un-wrap your paintings and sign a delivery sheet. We can store your packing material but this must be labelled with your name if it's important you receive the same packaging back upon collection. You may arrange for a representative or professional art courier to deliver your paintings but this must be agreed with us in advance. They must un-wrap your paintings and sign the delivery sheet on your behalf. Works will not be accepted by Royal Mail, FedEx, non-art courier or by taxi.

**Please note:** Great care will be taken when handling applicants' work, but the Royal Watercolour Society cannot take responsibility for any damage to, or loss of work submitted. Submission for this election implies acceptance of this disclaimer and those who are concerned are advised to insure their work.

## The Election Process

The Election will take place on Wednesday 12<sup>th</sup> July when Members of the Society carefully view each applicant's work. New Associate Members are elected by majority in a secret vote.

## Results and Collecting Your Work

Results will be sent to you via email on or before Thursday 13<sup>th</sup> July by 6pm. **All Applicants should collect their work from RWS Gallery at Whitcomb Street on Friday 14<sup>th</sup> July, 10am – 5pm.**

## Successful Applicants

- If you have been elected you will still need to collect your portfolio and framed paintings (excluding one work which will be selected for the RWS diploma collection). If you are unable to come to the Gallery in person, you should send a representative or engage a professional art courier. They should bring a signed letter from you authorising us to release your paintings. If the above date is inconvenient you may wish to consider using Art Moves of Chelsea to collect and store your paintings. They can be contacted on 020 7352 7492 for advice on prices and delivery. No work can be returned through Royal Mail, FedEx, non-art couriers, or by taxi.

## Unsuccessful Applicants

- Unsuccessful applicants will need to collect your three framed paintings and portfolio. If you are unable to come to the Gallery in person, you should send a representative or engage a professional art courier. They should bring a signed letter from you authorising us to release your paintings. If the above date is inconvenient you may wish to consider using Art Moves of Chelsea to collect and store your paintings. They can be contacted on 020 7352 7492 for advice on prices and delivery. No work can be returned through Royal Mail, FedEx, non-art couriers, or by taxi.
- Due to the number of applicants and the nature of the election process via secret ballot, no feedback can be provided to those who are unsuccessful. All decisions are final.
- We will keep you informed of exhibitions, events and elections, and welcome you to apply again in the future; the standard of entry is very high and many valued Members were not elected on their first attempt.

## New Associate Members

- Newly elected Associates will receive a letter from the RWS President welcoming them to the Society. They will also be sent a registration pack confirming the details of their Associate Membership and requesting a payment of £165 to cover part of the annual subscription up until 2024. The annual subscription fee, billed on 1 January, is currently £325.

## Dates

**Friday 2<sup>nd</sup> June, 11.59pm** | Application Deadline

**Monday 12<sup>th</sup> June, by 6pm** | Applicants will be notified as to whether they have been shortlisted on or before this date

**Friday 7<sup>th</sup> July, 10am – 5pm** | Shortlisted applicants deliver work to RWS Gallery at Whitcomb Street (address below)

**Wednesday 12<sup>th</sup> July** | Election day

**Thursday 13<sup>th</sup> July** | Results sent via email by 6pm

**Friday 14<sup>th</sup> July, 10am – 5pm** | All applicants collect artworks and portfolios from RWS Gallery at Whitcomb Street (address below)

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